

HOWARD UNIVERSITY
OFFICE OF RESIDENCE LIFE

SUMMER HOUSING PACKET

FOR
REGISTERED UNDERGRADUATE SUMMER SCHOOL STUDENTS
AND
VERIFIED WORKING
UNDERGRADUATE CONTINUING STUDENTS

CONTENTS:

- Summer School Housing Guidelines**
- Summer Housing Rates**
- Application for Summer Housing**

Interim Housing Period *(for current residents attending the first session)*

May 13 to May 16, 2019

Summer Session I Housing

Friday, May 17 to Sunday, June 23, 2019

Summer Session II Housing

Friday, June 21 to Saturday, July 27, 2019

SUMMER 2019

SUMMER HOUSING GUIDELINES

ELIGIBILITY

The University will provide and maintain summer housing for students for a specified period during the summer months to provide them with suitable and affordable accommodations.

Summer School Students

Housing accommodations in the residence halls designated for Summer Sessions are limited to those students who are officially registered for the 2019 Summer School Sessions. Students not registered or who withdraw from Summer School will be required to check out. Residents who do not pay in advance will not be permitted to check-in.

Verified Working Students

Every effort will be made to maintain an atmosphere conducive to the needs of the working student. Housing accommodations will be available to students who are not enrolled in Summer School, who provide written verification of their summer employment or internship at the University or in the Metropolitan Area.

Eligibility does NOT include persons who are seeking employment but have not secured it.

PLEASE NOTE: **Summer school students must be validated** before moving into the residence halls in August. Students should be careful not to let summer charges prevent or delay your validation in the fall semester.

***NOTE: STUDENTS WHO ARE GRADUATING IN SPRING 2019 MUST APPLY FOR INTERN HOUSING DIRECTLY THROUGH [CORVIAS](#) OR [CAMPUS APARTMENTS](#).**

APPLICATION

The *2019 Summer Housing Application* is included at the end of this packet. Students seeking summer housing accommodations due to employment or an internship **must submit an application along with written verification of summer employment** to their Community Director immediately and not later than April 18, 2019, for priority consideration. **Do not submit an application without also submitting the required verification.**

RESIDENCE HALL CHECK-IN AND CHECKOUT DATES

SUMMER SCHOOL SESSIONS	CHECK-IN DATE	CHECK-OUT DATE
First Session	Friday, May 17, 2019	Sunday, June 23, 2019
Second Session	Friday, June 21, 2019	Saturday, July 27, 2019

The residence halls will check students in and out of the residence halls for *Summer Housing* as indicated below:

All rooms will be available for occupancy as of the above hall opening dates during the hours of **10:00 am and 4:00 pm**. Students should report directly to the residence hall during the above check-in dates and times.

All residents must be checked-out of the residence hall **no later than 12:00 pm** on the checkout dates indicated above. **Extensions will not be granted.** Failure to check out as mandated will result in ineligibility to return to the residence halls and a surcharge of \$200 plus double the prorated daily rate.

Students who check out of their summer housing assignment before the end of the summer session will be charged a daily rate.

SUMMER HOUSING RATES

All room summer housing assignments are subject to availability.

	HOWARD PLAZA TOWERS	COLLEGE HALL SOUTH
Summer Session I	\$1,334 – Single Bedroom*	\$988 – Double Bedroom \$1,200 – Single Bedroom
Summer Session II	\$1,334 – Single Bedroom*	\$988 – Double Bedroom \$1,200 – Single Bedroom

**Howard Plaza Tower rates are for a private bedroom within a shared suite. Rates apply for all available room types.*

INTERIM HOUSING

Housing between the Spring Semester and first summer session (May 13 - 16, 2019)

ELIGIBILITY

Only current residents moving into Summer School Housing for the first session will be provided Interim Housing. Residents not staying for summer housing must check out by 12:00 pm, Sunday, May 12, 2019.

APPLICATION

Current residents that will be moving into Summer Housing for the first session and desire Interim Housing must complete the Interim Housing Application, in addition to the 2019 Summer Housing Application. The NON-REFUNDABLE fee for Interim Housing will be charged to each student's account. We ask that all students in need of interim housing **submit an application no later than Friday, April 26, 2019.**

PAYMENT

The fee for Interim Housing will be calculated based on the daily rate of the currently assigned room or apartment and is NON-REFUNDABLE (see Summer & Interim Housing Rates). Payment for interim housing must be for the **full interim period only**. Partial payment for interim housing will not be accepted, and there will be no refunds. Housing fee payments are required in advance. Students must make payments in two parts: on or before **May 17** and **June 21, 2019.**

MOVING INTO SUMMER HOUSING

Students residing in the residence halls during the Interim Housing period must remain in the area and be prepared to move to their summer room assignment immediately upon notification by the residence hall staff. Students who fail to adhere to this policy will lose their room assignments for the coming session or semester.

CANCELLATION OF SUMMER HOUSING

Students wishing to cancel their summer housing application must do so in writing, by sending an email to Residencelife@howard.edu, no later than Friday, May 3, 2019.

Refunds of advance housing payments are subject to the terms and conditions specified in the Residence Hall Agreement.

2019 INTERIM HOUSING RATES

ALL RATES ARE SUBJECT TO CHANGE WITHOUT NOTICE

<u>RESIDENCE HALL</u>	<u>ROOM TYPE</u>	<u>INTERIM PERIOD</u>
Bethune Annex	Double Shared Bath	\$111.45
Bethune Annex	Single Shared Bath	\$154.08
Bethune Annex	Triple Shared Bath	\$90.37
Bethune Annex	Single Full Bath w/Mini Kitchen	\$169.82
College Hall North	Double Full Bath	\$148.88
College Hall North	Triple Full Bath	\$126.83
College Hall South	Double Full Bath	\$148.88
College Hall South	Triple Full Bath	\$126.83
Cook Hall	Double Shared Bath	\$111.63
Cook Hall	Double Full Bath	\$116.07
Cook Hall	Single Shared Bath	\$155.04
Cook Hall	Single Full Bath	\$164.50
Cook Hall	Triple Full Bath	\$100.46
Cook Hall	Triple Shared Bath	\$96.21
Drew Hall	Regular Double	\$104.59
Drew Hall	Regular Single	\$143.22
Drew Hall	Single Shared Bath	\$150.59
Drew Hall	Single Full Bath	\$164.50
Drew Hall	Regular Triple	\$96.21
Drew Hall	Regular Quad	\$71.51
Howard Plaza Towers	XL	\$183.92
Howard Plaza Towers	Junior Standard	\$152.16
Howard Plaza Towers	Shared Standard	\$104.26
Howard Plaza Towers	Shared Large	\$112.11
Howard Plaza Towers	Shared XXL	\$118.73
Howard Plaza Towers	Shred XL	\$115.41
Howard Plaza Towers	XXL	\$190.33
Howard Plaza Towers	Junior Standard	\$152.16
Howard Plaza Towers	Shared Large	\$112.11
Howard Plaza Towers	Standard	\$163.63
Howard Plaza Towers	Large	\$178.08
Howard Plaza Towers	Efficiency (Single)	\$263.84
Howard Plaza Towers	Efficiency (Shared)	\$131.92

CHECKOUT PROCEDURES

- All students are required to formally check out of the hall before or by 12:00 pm, on the designated checkout dates.
- Students are required to remove all their belongings from the hall at the time of checkout. The room should be cleaned and all furniture and furnishings that were in the room at the time of check-in should be left in place.
- **All KEYS must be returned to the staff member conducting the checkout and all paperwork signed and completed.** Failure to follow checkout procedures may result in additional charges.
- Failure to comply with the stated checkout procedures will result in belongings being packed out and removed from the premises, and a fee of up to \$300 will be charged to the student for the removal service or restoration of the unit.
- * **The University will not be responsible for damage, loss, or theft of students' property resulting from pack out and removal due to the failure of the student to follow proper checkout procedures and guidelines.**

**DO NOT APPLY FOR OR ACCEPT HOUSING IF YOU CANNOT MOVE OUT
ON OR BEFORE THE DESIGNATED CHECKOUT DATES.**

CURRENT HOWARD PLAZA TOWERS RESIDENTS:

In the event you do not currently reside in a space, which is designated for Summer Housing, you will be required to move to your new assignment promptly when it is ready for occupancy. We ask your full cooperation with the Howard Plaza Towers staff in completing these moves.

SUMMER HOUSING 2019 CHECKLIST

1. Read this **Summer Housing Packet**.
2. Complete the 2019 Summer Housing Application via the StarRez Housing Portal no later than **April 26, 2019**.
 - a. Students working or participating in summer internships must submit written verification of employment to their hall manager no later than April 26, 2019.
3. If you are a current resident and in need of **interim housing** (May 13 - 16), complete the separate interim housing application in addition to your summer housing application. (See page 2 for the amount you will be charged.)
4. **Payment for interim housing and at least the first five-week session is due in advance at the University Cashier.**
5. **Full payment of summer is required before check-in.**
6. Summer residence halls open at 10:00 am - May 17.

All rooms will be available for occupancy as of the above residence hall opening dates during the hours of **10:00 am, and 4:00 pm**. Students should report directly to the residence hall open for summer school housing during the check-in dates and times.

DO NOT APPLY OR ACCEPT HOUSING IF YOU CANNOT MOVE OUT ON THE DESIGNATED CHECKOUT DATES.

Students must be registered before moving into the residence halls in August 2019. You should be careful not to let summer charges prevent you from getting validated for the fall semester.

IMPORTANT DATES

April 26, 2019	Deadline to Submit Summer 2019 Housing Application
May 13-16, 2019	Interim Housing Dates (Students will remain in their spring 2019 assignments)
May 17, 2019	Check in for Housing - Summer Session I
June 21, 2019	Check in for Housing - Summer Session II
June 23, 2019	Housing for Summer Session I Ends (Check Out if you have not applied for Summer Session II housing)
July 27, 2019	Housing for Summer Session II Ends (Check Out if you do not have fall assignment)

**Complete your 2019 Summer Housing Application Now via the
[StarRez Housing Application Link](#)**